

2017 Committee Members/Contacts

Title	Name	Location	Contact Tel.No.	Position Description
President	Susanne Burroughs	SYDDTB	0299529449 ext 2-9449 susanneburroughs@qantas.com.au	Chair meetings, Signatory to Club's Bank account
				Controls & manages the affairs of the association with the committee.
Vice President	Shally Singh	SYDDTB/G	0405747315 ext T.B.A. shallysingh@qantas.com.au	Chair meetings when the President is unavailable
				All other duties of a committee member
Secretary	David Bevan	SYDSDC/1	96916355 ext 2-6335 davidbevan@qantas.com.au	Maintain Membership register
				Keep minutes
				Initiates correspondence among members
				Publishes notices of meeting dates.
Treasurer	Jason Vella	SYDSDC/1	96918732 ext 2-8732 jvella@qantas.com.au	Ensure all money due to the Association is collected & all payments authorised
				Maintains the Club's banking account
				Submit audited accounts to (AGM) copy to QF HR & Public Officer for submission to Dept of Fair Trading.
Committee Members	Shane Batkin, Roger Moresi & John Gately			Attend committee meetings, Support the elected officers.
Public Officer	Jason Vella	SYDSDC/1	96918732 ext 2-8732 jvella@qantas.com.au	Should be an elected member
				Ensure the submission of annual or ad hoc returns to the Dept of Fair Trading
				Must keep a copy of all records, books and other documents relating to the association.

Other Club Positions				
Position	Name	Location	Contact Tel.No.	Description
WARR Captain	Roger Moresi	DTB1	0402235060 ext T.B.A. rogedoge007@hotmail.com	Liaison between International WARR Committee, Host WARR Committee, QRC Committee and WARR Participants
				Arranges production of QRC WARR T-shirt.
				Promote WARR to QRC members and QF Staff.
Honorary Auditor	Rob Bonora	SYDSDC/1		Not a member of the running club.
				Is a registered Accountant
				Certifies the books of the club prior to the AGM
Newsletter Editor	Neil Campbell	n/a	T.B.A. Nortona@iinet.net.au	Prepares bimonthly newsletter for club members
Merchandise Officer	Roger Moresi	n/a	0402235060 rogedoge@hotmail.com	Holds stock of various merchandise, ie. running singlets for sale to members.
				Receipts monies and passes details to treasurer for reconciliation.
WARR T-Shirt Committee	John Burroughs			Co-ordinates the WARR T-shirt Design and Production
	Sally Singh			
	Susanne Burroughs			
Run Co-ordinators	Tim Garvey	n/a	0425240583 tim.garvey@bigpond.com	Co-ordinates any team entries prior to race
Social Director	Susanne Burroughs	SDT		Organises and publishes social activities
External Web Master	T.B.A.	SYDSDC/1		Design & manages external Qantas Running Club website
Administrator of Facebook & Yammer Page	All committee members have administrator rights	SYDSDC/1	96918732 ext 2-8732 jvella@qantas.com.au	Manages & updates Qantas Running Club social media